

Example Rental Agreement



YMCA CAMP OCOEE

Group Camping, Retreat, & Rental Agreement

Group Information

Name of Organization/Group	Date		
Contact Person Name	Phone #		
E-mail Address	Fax #		
Street Address	City	State	Zip

Date of Arrival (Check-in: 3:00pm)	Date of Departure (Check-out: 11:00am)
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Facilities

<i>Johnson Retreat Center (available year round)</i>						
Facility	Sleeps	Price per Week Night	# of Week Nights	Price per Weekend Night	# of Weekend Nights	Total Price
Wasson Lodge	32	Jan-Feb: \$375 Mar, Nov-Dec: \$475 Apr-Oct: \$500		Jan-Feb: \$400 Mar, Nov-Dec: \$500 Apr-Oct: \$550		\$0.00
Cabin 1	6	Nov-Mar: \$100 Apr-Oct: \$150		Nov-Mar: \$100 Apr-Oct: \$175		\$0.00
Cabin 2	8	Nov-Mar: \$100 Apr-Oct: \$150		Nov-Mar: \$100 Apr-Oct: \$175		\$0.00
Cabin 3	8	Nov-Mar: \$100 Apr-Oct: \$150		Nov-Mar: \$100 Apr-Oct: \$175		\$0.00
Cabin 4	8	Nov-Mar: \$100 Apr-Oct: \$150		Nov-Mar: \$100 Apr-Oct: \$175		\$0.00
Total						\$0.00

<i>Main Camp (available Mar-Apr & Aug-Oct)</i>			
# of People	Price	# of Nights	Total
	\$10		\$0

<i>Kelley Pavilion</i>		
# of Days	Price	Total
	Full Day: \$175 Half Day: \$125	

Food Service

Meal	# of People	# of Meals	Price per Person	Total Price
Breakfast			\$6.50	\$0.00
Lunch			\$7.50	\$0.00
Dinner			\$8.50	\$0.00
Total				\$0.00

Allergies/restrictions:

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Activities

Note: Canoes are always included in your facility rental. Below activities are not available during summer.

Activity	Price	# of People	Date & Time	Total Price
High Ropes	\$20/person (12-19 people)			
	\$17/person (20+ people)			
Climbing Tower	\$20/person (12-19 people)			
	\$17/person (20+ people)			
Paintball	\$25/person (12-19 people)			
	\$20/person (20+ people)			
Teambuilding	\$125/hour (12-19 people)			
	\$100/hour (20+ people)			
Waterfront	\$175/hour			
Banana Boat	\$150/hour			
Archery/BB Guns	\$10/person			
Total				\$0.00

Total Cost

Total Price of Retreat Center	Total Price of Main Camp	Total Price of Food Service	Total Price of Activities	Discounts	TOTAL	Deposit (half of total)	Balance Due Upon Arrival
\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

Notes:

Rules & Regulations

Camp Ocoee is part of the worldwide YMCA movement dedicated to improving lives of people by putting Christian principles into practice. Camp Ocoee reserves the right to cancel the contract of any group at any time if their actions do not follow basic YMCA principles.

- By signing this contract, the group agrees to pay replacement or repair costs for all damages (including campfires in non-designated areas), breakage, loss, or vandalism, and/or defacing that may occur from any member of the group that attends Camp Ocoee. In addition, Camp Ocoee reserves the right to charge a \$100 cleaning fee per facility and \$200 for grounds that are left unclean.
- All group members must be informed prior to the arrival at camp of the dangers of drowning involved from being located by the lake. No children are permitted near the lake at any time without adult supervision. **All persons using canoes or swimming in the lake must wear lifejackets.** Lifeguards are the responsibility of the User Group.
- The Camp Ocoee waterfront (docks, rope swing, kayaks, stand-up paddleboards, waterslide, etc.), climbing wall, ropes course, and all other activities are off limits without prior approval and a YMCA Camp Ocoee Staff member present.**
- One member of the Group must be certified in CPR/First Aid and be available in case of emergency.
- The Group leader is responsible for all first aid supplies needed by the group. In the event of an emergency needing additional services, the Camp should be notified.
- The Group leader is to have access to the names of participants, emergency contact information for each participant, signed permission to treat for minors without parents present, and basic health information on each participant.
- All groups are required to provide a designated vehicle for emergency situations.
- All group members should be informed to park their cars in the parking lot upon arrival at camp.
- Absolutely no drugs, alcohol, or pets are permitted on camp property. No tobacco usage is permitted in any of the buildings.
- The presence of any type of firearms, poisonous substances, explosives, combustibles, or hand or power tools at camp must be cleared with the camp administration prior to the arrival of your group.
- Adequate adult leadership is required with all youth under the age of 18. One adult for each ten youth is required.
- The proper and safe use of all vehicles on Camp Ocoee property is required.
- Camp-wide quiet time is between 11:00 p.m. and 7:00 a.m.
- The signer of this contract will make certain, and assume full responsibility, that all in the Group know of the contract and agreement rules.
- The Group leader will be responsible for the behavior of the Group. Concerns of the camp staff, regarding the Group, will be brought to the attention of the Group leader.
- Payment of all fees is due 1 week prior to event.
- The organization contracting Camp Ocoee agrees to hold harmless all employees, volunteers, and the YMCA of Metropolitan Chattanooga from any claims or causes of action arising out of the group's use of the camp and its facilities.
- Camp Ocoee does not furnish accident insurance. User Groups must provide their own insurance.
- Camp Ocoee reserves the right to schedule additional groups on the same dates unless your number of participants exceeds 100.

I have read the above rules and understand them. I will share with our group and oversee that they are observed.

Group Leader's Signature: _____ **Date:** _____

A rental cannot be confirmed without a deposit. Reservation will be canceled if deposit and signed contract are not returned within 30 days.

Cancellation Policy:

Please call the camp office as soon as possible if your group must cancel. The following rules apply:

- 60 days or more notice: Full refund of deposit
- 30-59 days notice: 50% refund of deposit
- Less than 30 days notice: No refund of deposit



Please return signed contract and deposit to (checks made payable to "YMCA Camp Ocoee"):

Wasson Rentals
111 YMCA Drive
Ocoee, TN 37361

Phone: 423-338-5588
Fax: 423-338-5507
Email: info@campocoe.com

Website: ymcacampocoe.org



A branch of the YMCA of Metropolitan Chattanooga